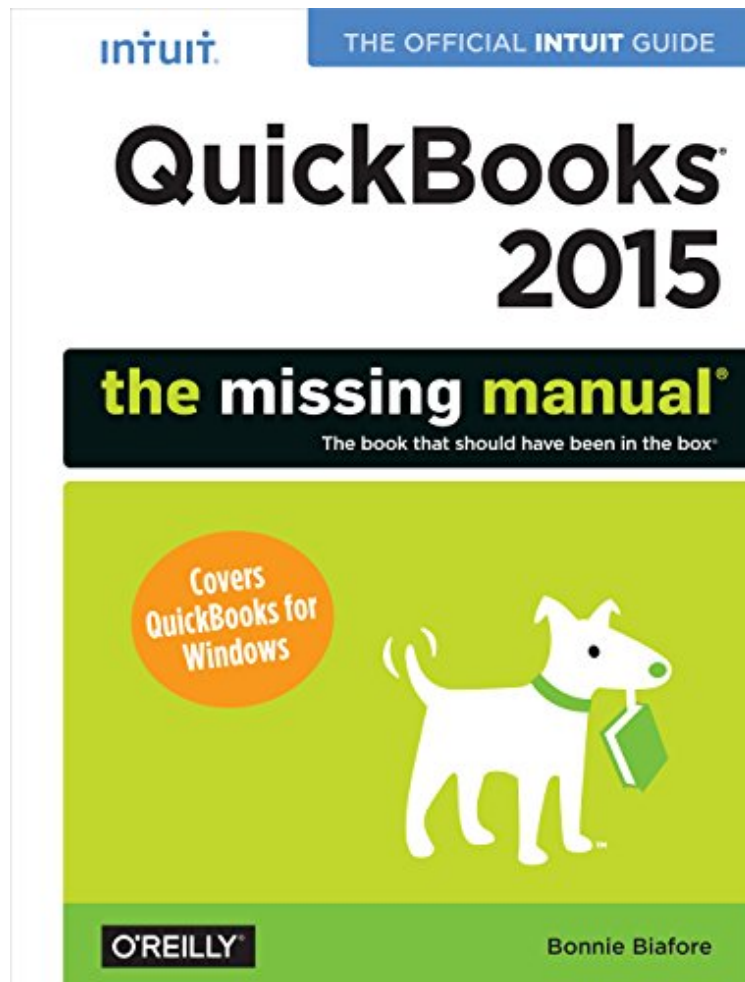


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easier for businesses to stay on top of their business, and have information at their fingertips to make decisions, and at tax time. 6 of 6 people found the following review helpful. This book doesn't cover so many things! By Scott Hoopes MD PA This book doesn't cover topics in depth, and in many instances doesn't cover even basic information. Take the payroll section. One would expect it to contain useful information such as how to set up the Payroll Items, how to set up the employee records, how to create a paycheck, and how to pay the associated liabilities. Nope -- none of that stuff is covered at all! Instead, the book covers things you would find in a beginner's book on setting up a new business. It's full of non-QuickBooks related basic info such as how to determine if your worker is an employee or independent contractor, and how to decide how much to pay your employees. It also lets you know that you will need to get an EIN number, and complete W4 and I9 forms for each employee. The book then advises readers to sign up for Intuit Payroll Services! That's a good option for some people, but others will want to use the payroll features included in the software and this book will offer them no help at all. On the positive side, it did provide information that allowed me to customize my desktop and icon bars. (But not eliminate the annoying advertising QuickBooks places at the bottom of the side icon bar.) 3 of 3 people found the following review helpful. Not a book for an advanced QuickBooks user By Diane Offutt The book is extremely basic. Good for those who really need to know the basics of QuickBooks. I thought it would be more like Kathy Ivens of CPA911, "Running QuickBooks Guides", which covered a deeper understanding of QB. For example, in "The Missing Manual" when it goes over inventory issues, it is basic. When dealing with the more advance, "Assembly" issue of inventory it only gives a sidebar note on the topic, not going into the necessary ins and outs of exactly what needs to be performed when dealing with assemblies. So for those who need basic knowledge of QuickBooks (more than the help screens within QBs) then yes, this "missing" manual will be ok. But for those who are advanced in their knowledge of QuickBooks and need more detailed information on inventory or payroll, then this book is not right for you. I will give this book as a gift to a client who is new to QuickBooks, for it will help them.

How can you make your bookkeeping workflow smoother and faster? Simple. With this Missing Manual, yours;re in control: you get step-by-step instructions on how and when to use specific features, along with basic bookkeeping and accounting advice to guide you through the learning process. Discover new and improved features like the Insights dashboard and easy report commenting. Yours;ll soon see why this book is the Official Intuit Guide to QuickBooks 2015. The important stuff you need to know: Get started fast. Quickly set up accounts, customers, jobs, and invoice items. Follow the money. Track everything from billable and unbillable time and expenses to income and profit. Keep your company financially fit. Examine budgets and actual spending, income, inventory, assets, and liabilities. Gain insights. Open a new dashboard that highlights your company's financial activity and status the moment you log in. Spend less time on bookkeeping. Create and reuse bills, invoices, sales receipts, and timesheets. Find key info. Use QuickBooks's; Search and Find features, as well as the Vendor, Customer, Inventory, and Employee Centers.

About the Author Bonnie Biafore is a Project Management Professional (PMP) with more than 25 year's experience helping clients, large and small, make project management excellence part of their business strategies. She is the author of 29 books about project management, investing, personal finance, Microsoft Project, QuickBooks, and more.