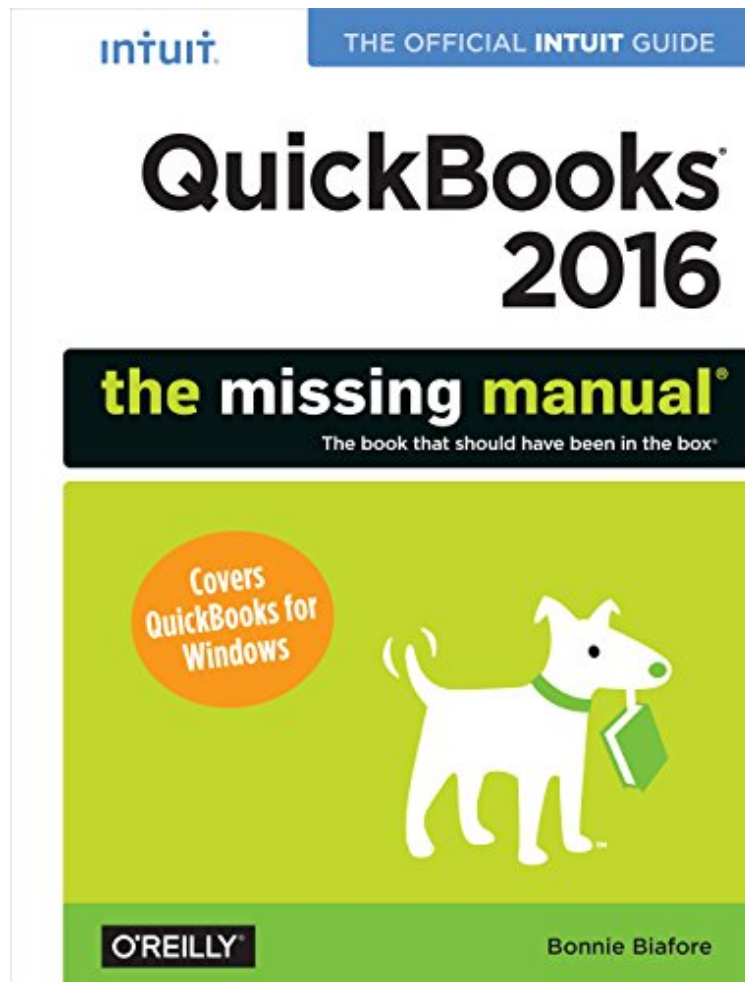


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About the Author Bonnie Biafore is a Project Management Professional (PMP) with more than 20 year's experience helping clients, large and small, make project management excellence part of their business strategies. She is the author of 20 books about project management, investing, personal finance, Microsoft Project, QuickBooks, and other software programs.