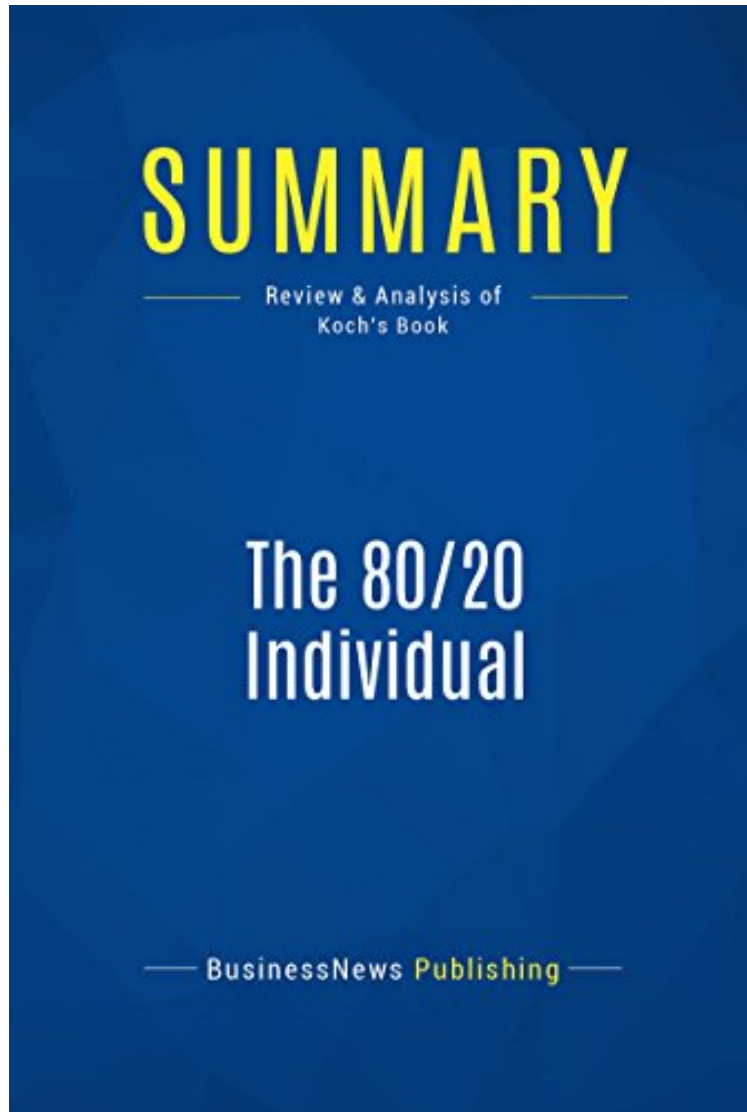


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The must-read summary of Richard Koch's book: "The 80/20 Individual: How to Accomplish More by Doing Less -

the Nine Essentials of 80/20 Success at Work". This complete summary of the ideas from Richard Koch's book "The 80/20 Individual" shows that none of us are productive all the time: the 80/20 principle states that 80% of the results we achieve come from just 20% of our actions. In his book, the author explains nine guidelines that everyone can use to reach their creativity and productivity potential by finding ways to be more effective when in the 20% zone. This summary will teach you how to boost your productivity and ensure that you use your biggest talents in the 20% zone to get the most out of your efforts. Added-value of this summary:

- Save time
- Understand key concepts
- Expand your knowledge

 To learn more, read "The 80/20 Individual" and ensure that you are focusing your efforts where they matter most.